

City of Mesa Library Advisory Board Meeting

Date: May 21, 2019
Time: 5:30 p.m.
Location: Mesa Public Library
Main Library, Library Board Room
64 E. 1st Street
Mesa, AZ 85201

Members Present

Cindy Smith, *Chair*
Joy Petroff
Alexis Ross, *Vice Chair*
Nathaniel Wadsworth
Megan Sterling
Pamela Rineholt
Sheila Byrne
Irene Frklich

Staff Present

Heather Wolf
Brandon Williams
Anna Mathews
Polly Bonnett
Joyce Abbott
Tony Garvey

Members Absent

Steven Miner

Guests Present

AGENDA ITEM	DISCUSSION
Call to Order	Chair Member, Cindy Smith, called the meeting for the City of Mesa Library Advisory Board to order at 5:31 p.m. on May 21, 2019.
Approval of March 19th meeting minutes	<p>The March 19th meeting minutes were moved by Megan Sterling and seconded by Alexis Ross. Upon the tabulation of votes for the meeting minutes, the results showed:</p> <p>AYES – Smith, Ross, Petroff, Sterling, Rineholt, Wadsworth, Frklich, and Byrne NAYS – None</p>
Public Comments	There were no public comments.
Introductions, Recognitions, and Announcements	There were no Introductions. Heather Wolf recognized Sheila Byrne for her 3 years of serving on the Library Advisory Board, as this was her last official Library Board meeting. Heather also mentioned that Alexis Ross will be moving to the Chair position in the Fall and that a new Vice Chair will have to be selected at the next Board meeting.
Library Director's Update	<p>Director, Heather Wolf, presented the Library Advisory Board with the tentatively approved FY1920 Library budget. She shared that the Library is still on track to save 2% in FY1819 and was approved to move \$300,000 from the FY1819 budget to the FY1920 budget for changes to the second floor, including moving PC's upstairs, purchasing cell phone charging stations, and installing new meeting rooms.</p> <p>The Budget Presentation updated the Board on the Library's Budget Requests that</p>

AGENDA ITEM**DISCUSSION**

were approved by City Management and presented to Council for tentative adoption as well. The two approved ongoing requests were an increase in the Children’s Collections budget in the amount of \$62,500 and adding a Full-time security officer at the Red Mountain Branch with a cost of \$65,000. There was a one-time budget increase of \$25,000 for children’s book displays as well. Additionally, Heather discussed the ongoing and one-time additional budget increases in FY1920 as a result of the approved 2018 bond election. With the 1.5 Million dollars that is designated for the design and construction of the Dobson THINKspot and the 1.5 Million dollars that is designated for the design and construction of the new Children’s space at the Main Branch, there was also a need to purchase both one-time and ongoing materials at both locations, so those costs were added to the FY1920 budget as well. Dobson Ranch is also receiving approval to fund 2.5 Library Assistant Positions and 1.0 Librarian position. The Library is currently projected to spend less than the Department’s budgeted amount this year, with most of the savings coming from position vacancies within the department.

Strategic Plan Update

Management Assistant II, Tony Garvey, gave an update on the Library’s Strategic Planning. He thanked the Library Advisory Board for participating in a focus group and for taking the follow-up survey. He shared and compared the results of the focus groups and the surveys from both the Staff and the Library Advisory Board. Tony then presented the new Vision, Mission, Values, and tentative priorities that were developed by staff after gathering all of the data from the focus groups and surveys.

Board Member Rineholt asked about a timeline for the strategic plan. Board Member Smith also wanted to reiterate how important adequate staffing levels were during the Library’s success.

Identify items for future agendas

Heather mentioned that during the next meeting, we will elect a new Vice Chair since Alexis Ross is moving into the Chair position in the Fall. Vice Chair Ross also asked that we talk about the summer teen volunteers and recap the summer reading program during the next meeting.

Next Meeting Dates

September 17th, 2019 – Main Library, Board Room

Adjournment

Board member Pamela Rineholt moved and Joy Petroff r seconded that the meeting be adjourned. The meeting was adjourned at 6:21pm.

Upon tabulation of votes, it showed:

AYES – Smith, Ross, Petroff, Sterling, Rineholt, Wadsworth, Frklich, and Byrne

NAYS – None

The next meeting will be held on the 17th of September at 5:30 p.m. at the Main Library, Board Room.